



## D.A.V. PUBLIC SCHOOL, NTPC, DEEPSHIKHA, KANIHA



### NOTICE

(Reg :-PTCC-2018-19)

Ref.No.-DAVNTPC(Kaniha)/ 142 /2018

Date 05.07.2018

This is for information of all parents that like the last year, the school is going to constitute the Parent Teachers Co-ordination Committee for the session 2018-19. In pursuant to the recommendations of the Hon'ble Supreme Court & guidelines of DAVCMC, the Parent Teachers Co-ordination Committee (PTCC) will consist of 14 parents representatives from class LKG to XII and 7 teachers representatives. The Parents' representatives will be selected out of the nominations received for the purpose. The term of the PTCC will be for one year or till the next PTCC is constituted whichever is earlier. In order to offer equal weightage to both the genders in sharing their contributions for the development of the school, Out of the 14 parents' representatives, 7 members will be ladies (Mother/Lady Guardians of the students) & 7 members will be gents.

**For classes LKG, I, III, V, VII, IX & XI Mothers/Lady Guardians of the students can file their nomination, whereas for other classes Fathers/Male Guardians of students can file nomination.**

Hence, interested parents are requested to submit their nomination form to be the parents' representative of a particular class in the PTCC as per the prescribed proforma given below. The nomination form should be submitted in a sealed envelope to the respective class teachers through the students Diary or in person to the school office on or before 13.07.2018 by 1.30 p.m. (in worst case the same may be submitted latest by 16 July'18). As per the policy of DAVCMC, New Delhi the **parents those who have been selected as PTCC members in the last Academic session should not submit their nominations this year** in order to involve more number of parents in the school activities to receive their expertise suggestions for the betterment of the school. The same rule is also applicable to the teacher members of PTCC.

If more number of parents file nominations in a particular class, the selection of representative will be done by the following methods.

- Parents filed nominations in a particular class will be invited to have an interaction among themselves and unanimously suggest one name to the school.
- If they fail to select one representative from a class, then one member will be selected through lottery from among the nominations received from the parents of a particular class.

All parents are requested to extend their whole hearted co-operation in the matter for the over all academic growth of the institution.

With warm regards.

  
(Mr. L.K. Debta)

**PRINCIPAL.**

L.K. Debta/एल. के. देवता

PRINCIPAL/अध्यक्ष

DAV Public School/डी.ए.वी. पब्लिक स्कूल

NTPC, Kaniha, Odisha/एन.टी.पी.सी., कानिहा, उड़ीसा

*N.B.: Please go through the Duties & Responsibilities of PTCC Members & fill the Nomination Form available on the back side*

## DUTIES AND RESPONSIBILITIES OF PTCC MEMBERS

1. Membership of PTCC is for one year or till the next PTCC is constituted.
2. Each member is required to attend the PTCC meetings as and when called for. Generally there will be 4/5 meetings in a year to discuss academic issues and budget discussions & more specifically the problems of students and staff.
3. No TA/DA is admissible for attending such meetings.
4. Each member is representative of a particular class and his/her name & address shall be given in school website as well as NTPC Intranet for information of parents.
5. The members are required to present the general issues of the particular class for which he/she is representing for discussion in the meeting. Personal issues should not be placed in PTCC meetings.
6. The parents representatives are expected to place their suggestions & recommendations for the Academics as well as Infrastructural growth of the school before the competent authorities as & when required.
7. The school expects constructive suggestions from the members for all round development of the school.

.....(can be cut from here and the upper portion be kept for future reference).....



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### NOMINATION FORM FOR PTCC 2018-19

1. Name of Parent:
2. Name of Spouse:
3. Name of the Child:
4. Present Class:            5.        Sec:            6.        Admission No.
7. Mobile No (with whatsapp) :
8. E-mail:
9. Present Postal Address:
10. Present Occupation (with designation & complete official Address)

Paste a recent  
colour  
passport size  
photograph

### Declaration

I Shri/Smt..... hereby declare that the information furnished above are true to the best of my knowledge. In the event of my selection to the PTCC, I shall give constructive suggestions and work for the all round development of the school.

Full Signature with date.